

INSTRUCTIONS TO OBTAIN A TEACHSCAPE FOCUS FOR
OBSERVERS ACCOUNT THAT IS NOT INCLUDED IN THE
ARKANSAS STATE CONTRACT UNTIL SEPTEMBER 30, 2015

Option 1: EXPIRED – RECERTIFICATION/CALIBRATION \$299 plus \$100 set-up fee

I had a Teachscape account as part of the state contract during January – December, 2014; however, I did not complete the assessment before the accounts expired.

A renewal licenses can be purchased directly from Teachscape until September 30, 2015 in the amount of \$299 plus a \$100 set-up fee. Payment must be debit/credit card. Please contact Jane-Manning Hyatt at Jane-Manning.Hyatt@teachscape.com or Veronica Price at veronica.price@teachscape.com to obtain the license renewal. **Please make sure to let them know that you had an account previously.**

You will have access to the account for one year from when it is re-activated.

Option 2: NEW LICENSE – NEW EMAIL ADDRESS - \$399 plus \$100 set-up fee

I had a Teachscape account as part of the state contract during January – December, 2014, but failed the assessment and exhausted all attempts.

A new license can be purchased directly from Teachscape until September 30, 2015 in the amount of \$399 plus a \$100 set-up fee. Payment must be debit/credit card. Please contact Jane Manning-Hyatt at Jane-Manning.Hyatt@teachscape.com or Veronica Price at vprice@teachscape.com to obtain the license. **Please make sure to let them know that you had an account previously.**

Please understand that you will have to start all over with a new account. To obtain the account, you will have to provide a different email account than was used for the state contract. Your information will not be included in the state's data. No one from the state will be able to access your information. It will be your responsibility to maintain all documentation and records of successful completion.

You will have access to the account for one year from when it is activated.

Option 3: NEW LICENSE – NEW EMAIL ADDRESS - \$399 plus \$100 set-up fee

I have NEVER been issued a Teachscape Focus account. I am not a current administrator; however, I have am interested in becoming certified on the Framework for Teaching and would like to purchase an individual account to assist me in obtaining employment as an administrator.

A new license can be purchased directly from Teachscape until September 30, 2015 in the amount of \$399 plus a \$100 set-up fee. Payment must be debit/credit card. Please contact Jane Manning-Hyatt at Jane-Manning.Hyatt@teachscape.com or Veronica Price at vprice@teachscape.com to obtain the license.

Please let them know that this is not part of the state contract. Your information will not be included in the state's data. No one from the state will be able to access your information. It will be your responsibility to maintain all documentation and records of successful completion.

You will have access to the account for one year from when it is activated.

TEACHSCAPE *FOCUS* INDIVIDUAL LICENSE – FAQs

What is the process for purchasing an individual license from Teachscape?

To obtain a new Teachscape *Focus* license, contact your AR Teachscape Account Executive, Jane-Manning Hyatt at Jane-Manning.Hyatt@teachscape.com or Veronica Price at vprice@teachscape.com. The *Focus* license is \$399 per person plus a \$100 set-up fee and the method of payment must be credit card.

How will I know that my license has been activated?

After payment, the Setup Team at Teachscape will create your account on the Teachscape Effectiveness Platform. You will receive an email notifying you that the account is active and ready for use. That email will also include “Minimum System Requirements”, along with activation information.

How long will my license be activated?

You will have access to your account for a yearlong period beginning at the time of activation. At the end of that period, your license is no longer considered active and you will no longer have access.

Who will have access to my data if I purchase an individual license?

Privacy safeguards dictate that the person who purchased an individual license will be the only one who has access to account data.

If I pass The Framework for Teaching Observer Proficiency Assessment am I certified in the state of Arkansas?

Teachscape does not make certification decisions for states. The state of Arkansas or the local district would decide under what conditions a principal would be certified. You will be able to show through system reports and a certificate that you have passed the proficiency assessment, but conditions of certification is a state and/or local decision.

If I become a principal, can my data be included in the state TESS database?

An individual who is purchasing a single license will not be set up on the state TESS account, so the assessment results will not reside in that database. It will not be possible to add your individual *Focus* information to the TESS database.

What if I do not pass the Framework for Teaching Observer Proficiency Assessment?

The assessment is divided into two stages with two attempts to pass each stage. If you do not pass a stage, we recommend that you do additional scoring practice and studying before attempting the stage again. If you do not pass the proficiency assessment before your license expires, you will need to purchase an additional license to begin again.

How can I demonstrate or prove that I completed the work in Teachscape *Focus*? Passed the proficiency assessment?

Reports throughout the system track your progress and may be downloaded at any time. Reports show progress on training modules and scoring practice. Proficiency assessment scoring reports show progress by sub skill areas on each stage attempt. Certificates may also be downloaded. It is important to download this information before your license expires.